



Public University “Ukshin Hoti” of Prizren

Faculty of Economics

Program – International management

LEARNING PROGRAM - SYLLABUS							
Level of studies		Bachelor	Program	IM	Academic Year	2019/20	
COURSE		Project Management					
Year	Second	Course status	Elective	Code	MNM.	ECTS credits	5
Semseter	Third						
Lessons		15		Classes		Lectures	Exercises
						2	2
Learning Methodology		Lectures, exercises, seminar papers, consultations, tests.					
Consultations							
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Study purpose of the course	Student benefits
<p>Description of subject including competencies:</p> <p>Content: Students will learn the complex interconnection and scrutiny of all the phases in which the project passes. This discipline includes the development of a project plan that contains clearly defined goals and objectives, describing the way they will be achieved, ie a carefully planned and well-organized effort to carry out a job.</p> <p>To familiarize students with the basic notions and contemporary concepts of project</p>	<p>After successful completion of the course, students will develop their skills and will be able to recognize complex reviews of all phases in which the project passes:</p> <ul style="list-style-type: none"> - Planning - Budgeting - Scheduling - - Allocation of resources

<p>operation. The material is intended for students to understand the essence of project design and how their operation is managed. Also, students will learn how to get support from investors and lenders for an enterprise independent. Students, in consultation with the faculty, will prepare market analyzes, determine the organizational structure, specify operational objectives, and prepare projects for the first year of activity (with a concrete task).</p> <p>Competencies: Creating a project plan.</p> <p>The course course "Project Management" will help prepare qualified experts to design a business plan plan to be the most productive activity. Moreover, this course is intended to help students gain knowledge of what the project plan is, detailed index of a detailed plan, content, current situations, objectives, management (firm data), customers, competition, risks, market analysis, SWOT analysis, prices and profit sales tactics, distribution, advertising & promotion, public relations, business relationships, manufacturing, financial design, examples and assignments.</p>	<ul style="list-style-type: none"> - - Reviewing some reasonable phases as: implementation, evaluation and constraint.
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Methodology for realization of learning topics:		
Lectures, exercises, interactive approaches, consultations, seminars		
Conditions for realization of the subject:		
Adequate literature, use of IT tools.		
Student Assessment Method (in %)		
Seminar work	Evaluation in %	Final grade
	Up to 10 points and these points are estimated in the total score from the colloquium and the final test.	51-60% - grade 6 61-70 7 71-80 8 81-90 9 91-100 10
	30% participation in the final grade	
	60% participation in the	
Colloquium		
Final exam test		

The final grade assessment includes the three evaluation criteria (Work - 10%; Colloquium - 30%; Final exam - 60%. Total 100%.	final grade		
Student Obligations:			
Lectures The student should be regular in lectures, use all learning opportunities, use the main and complementary literature, be active, cooperative to respect the rules on higher education and ethics in courtesy.		Exercises The student should be active in the exercises and reflect the readiness and knowledge of initiatives, ideas and demonstrations of the knowledge acquired in the lectures.	
Student load for the subject			
Activity	Hours	Days/weeks	Total:
Lecture	2	15 weeks	30 hours
Exercise (practical work, field exercises)	1	15 weeks	15 hours
Contact with the teacher / consultations	0.5	15 weeks	7.5 hours
Seminar work	0.5	15 weeks	7.5 hours
Homework	0.5	15 weeks	7.5 hours
Projects, presentations, etc.	0.5	15 weeks	7.5 hours
Self-study time	1.67	15 weeks	25.05 hours
Final Preparation for Examination	1.67	15 weeks	25.05 hours
Time spent on assessment (tests, final exam)			
Remarks: 1 ECTS credits = 25 hours of engagement, i.e. if the course has 5 ECTS credits the student should have engagement during the semester 30 hours		Total load:	125 hours

Week	Lecture		Exercise	
	Topic	Hours	Topic	Hours
1.	Presentation of the Syllabus	2		2
2.	Project management world	2	1. What is a project? 2 Three Goals of a Project	2

3.	Human resource management for project management	2	1- Criteria for selecting the project manager 2- Project Manager Roles	2
4.	-Organization Forms of Projects	2	1.Adjusting projects in the organization 2.Projects clean	2
5.	-Analysis of project plans.	2	1. Evaluation of Project Costs 2. Improving cost estimation	2
6.	Project Planning	2	1. Project planning features 2. Project selection	2
7.	Monitoring and controlling the project	2	1- Cycle, planning-monitoring-control. 2- Collecting Data and Reporting	2
8.	Project Quality Management.	2	1. Functionality of project quality management 2. process of quality management of the project	2
9.	Colloquium	2		2

10.	Management of communication in the project	2	1. Communication process 2. way communication	2
11.	Manage investment in the project.	2	1. The Concept of Changing Management 2. Direction of changes to the project	2
12.	Risk management in the project.	2	1. Risk Basis of Project Risk and 2. Risk Identification of Projects	2
13.	Budget of projects	2	1. Introduction 2. Project budgeting methods	2
14.	Operating with projects	2	1. Project Evaluation Operation 2. Project Audit	2
15.	The final delivery of a business plan project (12).	2	Exercises and consultation for the exam.	2

Literature

- 1. Dr .Elez Osmani, Dr. Bledar Striniqi, Dr. Dorjan Deltina: Drejtimi – Project Operations, -Project management, Shkoder 2006.
- Vllatko Mileta: Project management.
- 2. Kalpakjian, Serope; Steven Schmid (August 2005). *Manufacturing, Engineering & Technology*. Prentice Hall, 22–36, 951–988. ISBN 0-1314-8965-8.
- 3. *Enterprise Project – Quality Management: Guide Lines to Quality in Project Management* [http//ansi.org](http://ansi.org)
- 4. *Economy and Entrepreneurship*, DANIDA@MASHT, 2013, Prishtina, Kosovo.

- *5.Entrepreneurship, DANIDA& MASHT, 2011, Prishtina, Kosovo.*
- "http://sq.wikipedia.org/w/index.php?title=Plani_i_biznesit&oldid=1387647".
http://www.njoftime.meemira.com/files-archive/Si_te_hartoni_1plan_biznesi.pdf

REMARKS