



**University “ Ukshin Hoti” Prizren
 Faculte of Economics
 Programie: International Management**

Basic information about course (subject)	
Academic unit:	Faculty of Economics
Title of subject:	Career Development
Level:	Bachelor
Status of subject:	Elective
Year of study:	II
Number of hours per week:	2 / 2
The value of credits – ECTS:	4
Time / location:	
The professor of subject:	Prof. Asoc. Dr. Bahtije GërbeshiZylfiu
Contact details:	bahtie_gerbeshi@hotmail.com
The description of subject	
The description of subject	This course provides students with opportunities to acquire knowledge of career development issues. In addition, the course is presented as a good opportunity for students to know and evaluate the role of personal communication and written communication as important elements for career development. Also, through this course, students will gain knowledge not only of the role and importance of career orientation education and career development but also additional knowledge of their professional development. The main topics included in this course are: Review of different career theories, career planning, the role of recognizing values, beliefs and personal attitudes in career development, communication and careers, gender discrimination, job offers, negotiation, development career in the era of globalization, etc.
Objective of subject:	The knowledge gained from this course will impact on improving students' knowledge related of the different career issues.
Expected results of learning	After completing the course the students will:

	<ul style="list-style-type: none"> • Understand the basic concepts related to the career development; • recognize different theories about professional development issues; • Analyze opportunities for motivating young people to be engaged in different activities related to the career development. <p>Assess the role of lifelong education and socializing factors for career development.</p>		
The contribution in student loading time (should correspond with results of students learning)			
Activity	Hours	Days/week	Total
Lectures	2	15	30
Practical /lab exercise	1	15	15
Practical work			
The contact with lecturer/consults			
Field exercise			
Colloquium, seminars	1	10	10
Home work	1	5	5
Time of self learning of student (library or home)	1	15	15
The final preparation for exam	2	10	20
Time for student evaluation (tests, quiz, final exam)	1	5	5
Projects, presentations ,ect			
Total			100
The methodology of learning:	Interactive Lectures, working groups, individual engagements, research seminars, projects, etc.		
The methodology of evaluation:	First Intermediate Assessment: 20% Second Intermediate Evaluation: 20% Engagement in lectures and essays 5% Regular attendance 5% Final exam 50% Total 100%		
Literature			
Basic Literature	<ol style="list-style-type: none"> 1. Mete, E. (2010). Udhëzuesi I karrierësuaaj. 2. Udhëzuespërzhvillimin e karrierës. Përgatiturnga: Zyra e Karrierës, KordinimitdheMbështetjesndajStudentëve në “Albanian University”. Tiranë, 2016. 		

The academic policy and student's complaisance:	
<i>Define the complaisance policy in accordance of University Statute.</i>	
Additional literature:	Alite, R. Diskriminimigjinornëmenaxhimin e karrierës.
The designed plan of learning:	
Week	The planned lessons
<i>Week I:</i>	Introduction to the subject: Basic concepts
<i>Week II:</i>	Review of different theories about career / occupation / work
<i>Week III:</i>	Career Planning
<i>Week IV:</i>	The role of self-knowledge for career development: Discussion with students
<i>Week V:</i>	Career thinking
<i>Week VI:</i>	Making career decisions
<i>Week VII:</i>	First Intermediate Assessment
<i>Week VIII:</i>	Career development in a constantly changing world
<i>Week IX:</i>	Employment, globalization and globalization
<i>Week X:</i>	Organizational culture and effective work
<i>Week XI:</i>	Negotiating and evaluating job offers
<i>Week XII:</i>	Job Search Planning - Employment Application
<i>Week XIII:</i>	The role of interpersonal communication in career development
<i>Week XIV:</i>	Gender Discrimination in Career Management
<i>Week XV:</i>	The role of socializing factors in the professional development of young people in Kosovo and beyond