

SYLLABUS

Study cycle	Bachelor	Programme	English language and literature	Academic year	2017/18
COURSE	Academic Writing				
Year	I	Status of the course	O	Code	ECTS
Semester	II				
Study weeks	15	Course classes		Lectures	Practice
				2	3
Methodology of teaching	Communicative Language Teaching (CLT)				
Consultations					
Professor	Sermin Turtulla		e-mail	zser_@hotmail.com	
			Tel.	+377 44 116 347	
Assistant	Herolinda Bylykbashi		e-mail		
			Tel.		

Course objectives	Student's benefits
The course aims to enhance writing skills and abilities of composing sentences and paragraphs in academic English. It also aims to enrich knowledge about content strengthening their academic writing skills based on contemporary teaching methods. Additionally, the course strives to develop critical thinking skills; and incorporate studies on grammatical and lexical structures in academic writing with cultural knowledge.	By the end of the course, students will be able to identify and use main ideas and specifics of writing in academic English; synthesize information and respond to contrasting views in previous lessons; expand and practice writing skills in English language, organize, review and improve personal writing style; practice and achieve competence in composing an academic piece of writing.

Teaching methodology:		
The course is taught through Communicative Language Teaching method incorporating motivating activities which help in mastering the course content successfully.		
Required tools:		
Blackboard, coursebook, handout material for activities		
Evaluation criteria (in %):		
Participation Mid-semester paper Final exam	Evaluation in %	Final grade
	30 %	100-95 % – 10
	20 %	94 – 88 % – 9
	50 %	87 – 79 % – 8
		78 – 67 % – 7
		66 – 51 % – 6

Student obligations:			
Lectures: Students are required to attend classes, conduct properly during lectures and practice, and participate actively in them.		Practice:	
Course obligations:			
Activity	Hours	Days/weeks	Total:
Lecture	2	1/15	30
Practice	4	4/15	60
Homework	5	5/3	15
Study hours outside of class /library	2.5	2/14	37
Evaluation hours	2	1/2	4
Exam preparation hours	2	7/4	8
Teacher consultation hours	1	3/5	5
Teacher practice hours at schools	4	2/4	16
Remarks: 1 ECTS = 25 hours, i.e. if the course has 6 ECTS, the student has to have 150 hours of lectures attended during a semester			Total: 175 hrs

Week	Lectures	Hours	Practice	Hours
1.	Topic	Hours	Topic	Hours
	Introduction to the basic writing rules for beginner writers	2	Practicing writing skills in an introductory essay about oneself	3
2.	Review of mechanics Introduction to some of composition terms including margins, calligraphy and indenting	2	Practicing use of margins and indenting paragraphs	3
3.	Abbreviations Rules and exceptions Numerals and its uses	2	Abbreviating titles, degrees, time designations, currencies, numbers and alike	3

4.	Capital letters Functions and uses Exceptions to rules End-of-line punctuation and syllable structure	2	Common uses of capital letters including marking names of months, languages, nationalities, holidays, proper nouns and alike Practicing syllable structure of words	3
5.	Review of punctuation Difference between a phrase and a clause The comma and its functions in a sentence	2	Identifying phrases and clauses Eight functions of comma use	3
6.	Primary functions of the period Review of question mark uses and its position with quoted questions within a statement	2	Practicing use of periods and question marks in quoted questions within statements	3
7.	Quotation marks – main and minor uses Three functions of italics (underlining)	2	Comparing uses of quotation marks and italics	3
8.	Mid-semester evaluation paper Review of past lessons	2	Mid-semester evaluation	3
9.	Exclamation mark functions Semicolon and its uses Colon and comparison to semicolon	2	Enhancing writing skills using exclamation mark, colon and semicolon	3
10.	The dash and its functions The parentheses use in sentences The apostrophe and its uses	2	Comparing use of dash and parentheses	3

11.	Use of articles in English composition process Various uses of definite and indefinite article	2	Practicing use of indefinite and definite article in narratives	3
12.	Basics of coordination in sentence construction Introduction to comma splice and fused sentence	2	Comparing and practicing comma splice and fused sentence in examples Practicing coordination of clauses	3
13.	Basics of parallel structuring Constructing sentences using parallel structure	2	Practicing composition of paragraphs using parallel structuring	3
14.	Composing a paragraph and deciding what details to include Facts, examples and illustrations Definitions and explanations	2	Practicing use of facts, examples and other details in a paragraph composition	3
15.	Consolidation of lessons learned and exam practice	2	Exam practice	3

LITERATURE
Johnson, J. A. (1983). Writing Strategies for ESL Students. New York: Macmillan Publishing Co. Inc. Miller, J.L., & Cohen, R. F. (2001). Reasons to Write: Strategies for Success in Academic Writing. Oxford: Oxford University Press. Jolly, D. (1984). Writing Tasks. Cambridge: Cambridge University Press.
REMARKS

PROGRAMI MËSIMOR – SYLLABUS							
Niveli i studimeve		Bachelor	Programi	Gjuhë dhe letërsi angleze	Viti akademik	2017/18	
LËNDA		Shkrim Akademik					
Viti	I	Statusi i lëndës		Kodi		ECTS kredi	
Semestri	II						
Javët mësimore		15	Orët mësimore			Ligjërata	Ushtrime
						2	3
Metodologjia e mësimi		Communicative Language Teaching					
Konsultime							
Mësimdhënësi		Sermin Turtulla		e-mail	zser@hotmail.com		
				Tel.	+377 44 116 347		
Asistenti		Herolinda Bylykbashi		e-mail			
				Tel.			

Qëllimi studimor i lëndës	Përfitimet e studentit
Lënda synon t'i zhvillojë shkathtësitë e shkrimit akademik dhe aftësitë e ndërtimit të fjalisë dhe të paragrafit në gjuhën angleze, si dhe të pasurojë të kuptuarit e përmbajtjes duke i forcuar aftësitë e tyre të shkrimit akademik sipas metodave më të reja të mësimdhënies. Gjithashtu ka për qëllim t'i zhvillojë aftësitë e mendimit kritik; të ndërthyrë studimin e strukturave gramatike e të leksikut në shkrim akademik me të dhënat kulturore.	Në fund të lëndës studentët do të jenë në gjendje t'i identifikojnë e t'i shfrytëzojnë idetë kryesore dhe hollësitat në shkrimin akademik në gjuhën e huaj; t'i sintetizojnë të dhënat dhe të reagojnë në pikëpamjet e kundërta në njësitë e kaluara; t'i zgjerojnë dhe t'i ushtrojnë aftësitë e shkrimit akademik në gjuhën angleze, të organizojnë, rishikojnë dhe të përmirësojnë stilin personal; të ushtrojnë dhe të aftësohen në ndërtimin e një teksti akademik.

Metodologjia për realizimin e temave mësimore:		
Lënda mësohet përmes metodës komunikuese të gjuhës angleze (Communicative Language Teaching) duke shfrytëzuar aktivitetet e ndryshme që nxisin motivimin dhe përvetësimin e suksesshëm të lëndës.		
Kushtet për realizimin e temës mësimore:		
Dërrasa e zezë, shkumësi, teksti shkollor, materialet shtesë për aktivitete		
Mënyra e vlerësimit të studentit (në%)		
Studenti vlerësohet si në vijim:	Vlerësimi në %	Nota përfundimtare
Pjesëmarrja në klasë	30 %	100-95 % – 10
Punimi mes-semestral	20 %	94 – 88 % – 9
Provimi përfundimtar	50 %	87 – 79 % – 8
		78 – 67 % – 7
		66 – 51 % – 6
Obligimet e studentit:		

Ligjërata Vijueshmëria, mirësjellja në orë si dhe angazhimi në orë janë disa nga obligimet e studentit i cili/e cila ka për qëllim të merr njohuri për lëndën.	Ushtrime		
Ngarkesa e studentit për lëndën			
Aktiviteti	Orë	Ditë/Javë	Gjithsej:
Ligjërata	2	1/15	30
Ushtrime/Punë praktike	4	4/15	60
Detyrat e shtëpisë	5	5/3	15
Koha e kaluar në mësimin në shtëpi/bibliotekë	2.5	2/14	37
Koha e kaluar në vlerësim	2	1/2	4
Përgaditja për provim	2	7/4	8
Këshillime me mësimdhënësen	1	3/5	5
Punë praktike nëpër shkolla	4	2/4	16
Vërejtje: 1 ECTS kredi=25 orë angazhim,p.sh nëse lënda i ka 6 ECTS kredi student duhet të ketë angazhim gjatë semestrit 150 orë		Ngarkesa totale:	175 orë

Java	Ligjërata	Orët	Ushtrime	Orët
1.	Tema Introduction to the basic writing rules for beginner writers	2	Tema Practicing writing skills in an introductory essay about oneself	3
2.	Review of mechanics Introduction to some of composition terms including margins, calligraphy and indenting	2	Practicing use of margins and indenting paragraphs	3
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LITERATURA

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