

**Universiteti “ Ukshin Hoti” Prizren**  
**Fakulteti Ekonomik**  
**Program: BUSINESS ADMINISTRATION**



<b>PROGRAMI MËSIMOR – SYLLABUS</b>							
<b>Level of studies</b>		Bachelor	<b>Program</b>	BA	<b>Academic year</b>	2019/20	
<b>SUBJECT</b>							
<b>Year</b>	1	<b>Status of the subject</b>	Turkish Language II	<b>Kodi</b>	Z	<b>ECTS kredi</b>	6
<b>Semestri</b>	2						
<b>Teaching weeks</b>		15	Hours teaching 45			Lectures	Exercies
						2	1
<b>Teaching Methodology</b>		Interactive lectures, exercises, discussions, seminars					
<b>Consulation</b>							
<b>Teachers</b>		Dr.sc. Hysnije Koro		e-mail	husniyekoru@hotmail.com		
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				Tel.			

<b>Study goal and table of contend</b>	<b>Benefits of student</b>
<p>Study purpose of the subject.</p> <p>Advanced level of one of the above mentioned languages.</p> <p>With Turkish-language knowledge, students can use for successful cooperation in various branches of the business economy. At the same time, students will learn the terminology and the different phrases used in the subjects they study, such as economics, commerce, finance, accounting, management, administration, computing etc.</p>	<p>The language benefits will be high.</p> <p>Students will be able to participate actively in Economic Symposiums and Fairs. Production, turnover of goods marketed in the financial market market analysis.</p>

<b>Forms of teaching and learning lessons</b>			
• Hall equipped with concrete (computer and projector) and with possibility of darkening of the hall.			
<b>Methodology for the implementation of educational topics:</b>			
It can be assumed during periods of emphasis is placed on repetition, logical understanding, consolidation of theoretical knowledge won in lectures (in the form of a 20-minute test), and above all ability to develop their practical implementation. Sessions during Turkish language laws will benefit knowledge with communication will enable themselves to read, translation and discussion Completion of the conclusion prescribed by laws and jobs through all-inclusive tasks of activity should be high.			
Student evaluation mode (on paper%)		Evaluation %	Final grade
Seminari work	10.00 %	91-100	10 (ten)
Collocvium	30.00 %	81-90	9 (nine)
		71-80	8 (eight)
The final exam	60.00 %	61-70	7 (seven)
<b>Total</b>	<b>100.00 %</b>	51-60	6 (six)
		00-50	5 (five)
<b>Obligation of students:</b>			
<b>Exercies:</b>			
The student must be regular in law class and practice, to capitalise on all the possibilities of knowing on literature and finds, to be active and regular in broad knowledge, in culture, we present and co-operation.		The student must be active. Turnout in discussion over Research cases. Alert and learn about the initiative, and demonstration of knowledge taken in the legalities.	
<b>Student workload for subject</b>			
Activities	Hour	Days/Weeks	Total:
Lectures	2	15	30
Exercises, practacal work	1	15	15
Contacts with teachers/consultations	1	15	15
Field visit			
Colloquaia, seminars	1	15	15
Self-study time	0,5	15	7,5
Preparation for final exam	0,5	15	7,5
Times spendassessment(test, exam, ect)	0,5	15	7,5
Projects, presentations, etc..	0,5	15	7,5

**Notice: 1 ECTS credits= 25** hour commitment, e.g. if the subject has 6 ECTS credits student must have 150 hours during the semester commitment.

**Total load:**

**105**

Week	Lectures		Exercieeses	
1.	Topic	Hour	Topic	Hour
	<b>Presentation of syllabus</b>  1.The alphabet of Turkish language.  Star the first lesson  2. Good Morning.  3. Already the Instant time.	2	Questions and examples	1
2.	2. What are you doing? 2. I'm eating. conversation 3. Who answers?	2	Questions and examples.	1
3.	1.Hi . 2.Who's reading the newspaper? 3.I see 4.I'm writing.	2	Examples	1
4.	1.Paper 2.What are you doing? 3.I'mworking. 4.I'm counting	2	For example	1

5.	<ul style="list-style-type: none"> <li>1.Numbers</li> <li>2.Game</li> <li>3.Who is this?</li> </ul>	2	<p style="text-align: center;">Questions and examples</p>	1
6.	<ul style="list-style-type: none"> <li>1.What is this, this?</li> <li>2.Weather</li> <li>3.Feel better.</li> <li>4. Chatting</li> </ul>	2	<p style="text-align: center;">For example</p>	1
7.	<ul style="list-style-type: none"> <li>1.Teacher</li> <li>2.What time is it?</li> <li>3.Week (s)</li> <li>4.Months</li> </ul>	2	<p style="text-align: center;">Questions and examples</p>	1
8.	<ul style="list-style-type: none"> <li>1.Seasons of the year</li> <li>2.Where are you from?</li> <li>3.Color</li> <li>4.Where Are you coming from?</li> </ul>	2	<p style="text-align: center;">For example</p>	1

	Colocvium			
9.	<ul style="list-style-type: none"> <li>1.Professions</li> <li>2.Weather</li> <li>3.Journey</li> </ul>	2	For example	1
10.	<ul style="list-style-type: none"> <li>1.Redcar.</li> <li>2.Are you going to a doctor?</li> <li>3.Journey</li> <li>4.Defect</li> <li>5.Past tens.</li> </ul>	2	Questions and examples	1
11.	<ul style="list-style-type: none"> <li>1.Vegetables</li> <li>2.See you tomorrow</li> <li>3.At hotel</li> <li>4.In junk mail</li> <li>5.Future time</li> </ul>	2	Questions and examples	1
12.	<ul style="list-style-type: none"> <li>1.Shit.</li> <li>2.Dentist</li> <li>3.Where? Where to?</li> <li>4.Already persistent weather.</li> </ul>	2	Questions and examples	1
13.	<ul style="list-style-type: none"> <li>1.FamilyLink</li> <li>2.Economy communication</li> </ul>	2	Examples	1

	3.Ali will be here tomorrow			
14.	<p>1.Economy  2.What's the economy ?  3. How does the economy develop?  4. How does the market develop?  Economic world foreign – merchandise trading (export-Intport)  5.What is Business Administration?</p>	2	For example	1
15.	Summary of material and preparation for final exam.	2	Examples and consultation for examination	1

**LITERATURE:**

Basic Literature  
Bilal Çamlık, Teaching Method of Turkish Language, Merhaba INF Publisher, Tiranë 2016.  
Dr. Mehmet Sopaj, Mr. Hysnije Koro, Turkish for 20 days, Prizren, 2011.  
Sami Neziri, Turkish-Albanian Dictionary Edfa Tirana 2006.

**Notice:**

- For each subject, students will be provided with the necessary materials in Turkish;
- At the end of each lesson, certain student groups will be engaged with a task or case study on the topic taught; The results achieved by the assignments, the student groups, should present and discuss them in the classroom hours.

Remarks to the student.:

First of all, the student should be aware of and respect the university institution and rules,

- Must observe the schedule of lectures, exercises and be attentive to the lesson,
- This is compulsory possession and presentation of the index in tests and exams,

When drafting the seminar papers, the student must abide by the instructor's instructions to accomplish and reading and textbook practice.